

MINUTES  
IHS BOOSTERS  
September 12, 2011 11:45am  
IHS

The IHS Boosters held their regularly scheduled monthly general membership meeting at the above time and place. The meeting was held pursuant to the Bylaws.

ATTENDANCE

Present at this meeting were Executive Board members Eileen May, Kathie Goldberg, Jayne Findlen, and Byron Gehring. Also in attendance were Principal Stacey Cooper, Asst. Principal Mark Zimmerman, Sue Collins, Debbie Larson, Jamie Golden, Tanya Soule, Joan Skelly, and Kari Ferguson. Eileen May chaired the meeting and Kathie Goldberg served as Secretary.

APPROVAL OF MINUTES

Byron Gehring made a motion to approve the minutes from the August 29 meeting. Debbie Larson seconded. Motion approved.

PRINCIPAL'S REPORT

Stacey Cooper reported that senior Patrick Murray has been named as a National Merit Scholarship semi-finalist.

Stacey told the group that the administration is dealing with bullying and cyber-bullying in response to a reported hazing incident on the football team that occurred last week. Mark Zimmerman indicated that the intention is that upper classmen no longer feel that teasing/hazing of younger students is appropriate and condoned. The administration has discussed the situation with coaches and with the students that were involved in the specific situation. Parents in attendance asked about the volleyball hazing that apparently occurred during the first-day-of-school assembly. Although the incident was immediately terminated and the students involved wrote letters of apology to the staff and to the students that had been called up, the administration had not previously been aware that this was related to volleyball. They will follow up with Jan Groff to see if further action is necessary.

Stacey reported on a number of ongoing projects: The school's elevator has been condemned. The long term plan is that it will be replaced next year. In the short term, the elevator has been approved for use in emergency accessibility situations.

The new bleachers have been installed in the gym. However, they cannot be used until they have been inspected and the district has signed off on the paperwork – hopefully by the end of the week.

The press box is complete except that Jan Groff noticed that the side windows did not currently allow for visibility of the scoreboard from within the booth. New windows have been ordered out of the athletic dept. budget and should be installed by next week. There will be no press box usage for this week's football game.

Mitchell Comstock's Eagle Scout project is still moving along. He wants to refurbish the concession stand by replacing the roof, fixing some leaks, and painting the exterior. The school district has notified Stacey that Mitchell needs a permit from the county to carry out this work and to get a permit he needs endorsement from a contractor that will ensure the work is done adequately.

Mark Zimmerman presented a proposal and budget request for an attendance and behavior issue tracking system called PlascoTrac – a system used at his former school, Billingshurst Middle School. With the system, each student will have a student ID card (the one issued with their school picture) that can be scanned. When a behavioral issue comes up (e.g. dress code violation, gum in class, etc.), the teacher will call the office to let them know a student is being sent down and what the issue is. The student will report to the office, scan their card, enter the correct code that corresponds to the issue, and return immediately to class. This would eliminate the need for paperwork that is now required and thought to be a bit time-consuming. The attendance secretary would have more time to deal with ongoing attendance/truancy issues. Mark stated that this system would streamline the process, reduce paperwork for teachers and the office, reduce out-of-class time for students, and help with reporting and

tracking long-term. The system costs \$4200 to purchase. Stacey has \$2386 left from her principal's fund money that was distributed to her at the end of the 2010-11 school year. (NOTE: this is a change from the August 29 minutes – this longer was stated to be returned to Boosters. It will not be returned but Stacey intends to use it to fulfill the Boosters mission.) Mark and Stacey are now requesting that the remaining cost come from this year's principal's fund – it should be approximately \$1840. Mark and Stacey were asked if there was any possibility if the district would pay for this system and they indicated that they have asked and were told no. It was suggested that this seems like a perfect fit for an Infinite Campus enhancement. Although Mark and Stacey believe that there are no plans in the works for this type of addition to IC, they have been asked to contact the IC expert/representative at the district and find out if anything like this may be in the works in the future. The request was tabled for the time being and will be readdressed once the school district has been contacted. Stacey intends to get the district's stance on paper so we can be assured that the district does not plan on supporting this system or another like this in the short term.

*(9/15/11 addition: Upon further investigation, Stacey and Mark reported to the Boosters board that the \$2386 was used by the school's bookkeeper to pay invoices that were received related to the press box. This was done in compliance with school district procedures as the money had been deposited into the account earmarked for the press box project. Therefore this money is no longer available for allocation to the PlascoTrac system.)*

#### FINANCIAL REPORTS

Jayne Findlen reported on the budget. The budget was modified as approved at the last meeting so we now show a budgeted bottom line that is positive. The Cheer team has received their uniform payment and the Volleyball team check is ready to distribute. Tanya Soule asked about the volleyball disbursement. She indicated that the Varsity Volleyball team has been asked to provide \$50 per player to the coach for a uniform payment. There is some confusion about what this will cover as the Boosters has written a check to pay for new jerseys and spandex shorts. Stacey Cooper is going to discuss the matter with Jan Groff and have Jan find out what Coach Kelly's intention is. Jamie Golden indicated that this request has not been made of JV Volleyball.

*(9/15/11 addition: Jan Groff did discuss this situation with the Varsity Volleyball coach. The money being requested was for a "spirit pack" which includes t-shirts and sweats to be retained by the individual players – which is common and appropriate practice with IHS sports teams. The coach has been directed to have future monies of this type come through the school rather than directly to the coach.)*

#### MEMBERSHIP

Kathie Goldberg reported that membership sales are already above budget. Last year we made \$6700 total and this year we have already brought in \$8348. We have 101 basic members, 11 bronze members, 1 silver member, and 2 gold members. We also have 8 teacher members, 12 senior members, and 34 K-8 members. Kathie expects these numbers to continue to increase.

Kathie reported that the team challenge is progressing and has been responsible for several new members this year. She clarified that the team credit does not mean the specified team gets the membership dues but rather that the team gets credit for members, and that the standings are based on per capita percentages. The challenge will run through Friday night's game and the winning team will be announced on 9/19.

#### ATHLETIC DIRECTOR'S REPORT

Jan Groff contacted Kathie prior to the meeting and asked her to present her proposal for Guidelines to Admission to IHS Events. There were a couple of items that the group wants clarified (coaches from non-participating teams, recent alumni/college students, IHS students). Kathie clarified that each card/pass is good for the cardholder only. All recommendations and clarifications will be communicated to Jan by Kathie.

#### CRAB FEED

Jamie Golden reported that the Crab Feed date is set for Saturday, January 28<sup>th</sup> and the location will be the Hyatt. There are still some specific details, especially related to food preparation and serving, that need to be worked out but the Hyatt is generally open to food and beverage donations. It is clear to all

involved that this event needs to be a community event and the Hyatt GM, Fred Findlen, will work with Jamie and Kim to make this happen. Jamie is also hoping to be able to provide a room-rate deal to Crab Feed attendees. Jamie plans to set up meetings with past Crab Feed organizers and participants to determine their level of continued involvement and discuss what can and should continue on. The group in attendance is excited about the prospects of having this event return to Incline Village.

#### NEW BUSINESS

Eileen May reported that Boosters Appreciation Night is this Friday, September 16<sup>th</sup> at the home football game. We discussed what should be provided to Boosters members in attendance. The decision was made that each adult Boosters member that attends the game will receive a ticket upon entry at the gate that they can redeem directly to the grill – good for one hot dog, hamburger, or cheeseburger. Extra items (e.g. drinks, chips, candy, etc.) must be purchased at normal price at the concession stand. The comment was made that we need to make sure there is a volunteer at the grill station whose job is to collect the tickets when they are redeemed so there is no possibility of retention and then passing off to someone else for use.

We also determined that all memberships that are purchased at the event will count towards the team challenge.

Eileen discussed corporate sponsor banners and a new process for selling them. For \$27 Bill Devine can print a high-quality, multi-color banner. Eileen has made an agreement with Jan Groff that the Boosters will promote the banners and that the profits will be split 50/50. 50% will go to the Boosters and 50% will go to the athletic department as unrestricted funds, i.e. AD Groff does not need Boosters approval for spending her portion. There was discussion about how much we should charge, whether we should move banners from field to gym, whether we should have a multi-year discount, and what the cost for the first year vs. renewal year should be. There was a question about whether we can offer different sizes as well. Eileen is going to investigate our options and put together a proposal.

Kari Ferguson reported that the first Youth Advisory Council is scheduled for Wednesday 9/14 from 4:30-5:30 at the Incline Village Recreation Center in the KidZone. Pizza and juice will be served.

#### NOTICE OF NEXT MEETING

The next meeting is scheduled for October 10 at 11:45am at IHS.

#### ADJOURNMENT

The meeting was adjourned at 12:10pm.

Dated September 12, 2011  
Kathie Goldberg, substitute Secretary