

## 2012 IHS SCHOLARSHIP Program

### HARDCOPYAPPLICATION INSTRUCTIONS

SUBMIT YOUR ONE HARD COPY IN THE FOLLOWING ORDER TO MRS. MCLOCHLIN BY **2:30 P.M., TUESDAY, FEBRUARY 14, 2012.**

- 1) **PRINTED ZOH O ONLINE APPLICATION:** THE ONLINE PROGRAM ALLOWS YOU TO PRINT A COPY OF YOUR APPLICATION.
- 2) **RESUME:** INCLUDE SCHOOL ACTIVITIES, OFFICES HELD, AWARDS, COMMUNITY INVOLVEMENT, JOBS HELD, INCLUDING LENGTH OF TIME.
- 3) **ESSAY:** INCLUDE HIGH SCHOOL EXPERIENCES, IMMEDIATE PLANS, PRESENT AND DISTANT ASPIRATIONS, AND WHY YOU NEED A SCHOLARSHIP.
- 4) **FINANCIAL DATA SHEET (ONLY REQUIRED IF SEEKING NEED BASED SCHOLARSHIPS):** INCLUDE SIGNED STATEMENTS FROM YOU **AND** YOUR PARENT'S OR GUARDIAN'S EXPLAINING ANTICIPATED NEED. FAFSA INSTRUCTIONS AND ON-LINE APPLICATIONS CAN BE FOUND AT [WWW.FAFSA.ED.GOV/](http://WWW.FAFSA.ED.GOV/)
- 5) **TRANSCRIPT.** COMPLETE THE *TRANSCRIPT REQUEST FORM* AND SUBMIT IT TO MRS. SCHELLINGER, THE REGISTRAR, TO OBTAIN A COPY OF YOUR TRANSCRIPT. **THE REQUEST FORM MUST HAVE YOUR PARENT'S OR GUARDIAN'S SIGNATURE EVEN IF YOU ARE 18 YEARS OLD. MAKE SURE YOUR TRANSCRIPT INCLUDES YOUR SENIOR FALL SEMESTER GRADES, A LIST OF YOUR SENIOR SPRING CLASSES, CLASS RANK, AND CUMULATIVE WEIGHTED GPA AND THAT THEY MATCH THOSE ENTERED ON YOUR APPLICATION.**
- 6) **SENIOR PHOTOGRAPH. DIGITAL SUBMISSION** OF YOUR SENIOR PHOTOGRAPH IS **PREFERRED**. BE SURE YOUR PHOTO IS A MINIMUM OF 72 DPI AND SIZED 5" X 7". IF DIGITAL SUBMISSION IS NOT POSSIBLE, SUBMITTED PHOTOGRAPHS SHOULD BE IN AN ENVELOPE WITH YOUR NAME ON IT AND ATTACHED TO THE HARD COPY OF YOUR APPLICATION. **ONLY ONE PHOTO IS REQUIRED.**
- 7) **DOCUMENTATION OF ACT/SAT SCORES** (INCLUDE A COPY OF YOUR TEST RESULTS FROM ACT OR COLLEGE BOARD).
- 8) **FAFSA SUBMISSION CONFIRMATION** (WHEN YOU SUBMIT YOUR FAFSA FORM, YOU WILL RECEIVE AN EMAIL CONFIRMATION).

**IMPORTANT:** YOUR SCHOLARSHIP APPLICATION INFORMATION WILL BE VIEWED BY MEMBERS OF THE I.H.S. SCHOLARSHIP COMMITTEE AND COMMUNITY DONORS. EVERY EFFORT SHOULD BE MADE TO **PROOF** YOUR APPLICATION PACKET FOR SPELLING/GRAMMATICAL ERRORS AND ACCURACY OF INFORMATION (REMEMBER [SMARTHINKING.COM](http://SMARTHINKING.COM) IS FREE AND AVAILABLE 24/7).

**LATE OR INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.**