

2011 INCLINE HIGH SCHOOL
STUDENT PRE-REGISTRATION DIRECTIONS

(Read all instructions before proceeding)

- 1) Check to make sure you have all the following materials needed to complete Pre-Registration:

Transcript
Pre-Registration Worksheet
Pre-Registration Directions
WCSD Diploma/Requirement Options
Graduation Review
Course Offerings List 2011-2012
Course Offerings Book 2011-2012

- 2) Using your **transcript** and the **Graduation Review form**, determine what credits you have completed **and** what credits you are in the process of completing.
- a) For each .5 credit on your transcript (classes failed or repeated do not earn you credit), check off credit by semester (each small square represents .5 credit) on the Graduation Requirements Check sheet. If you only received .25 credit for a class, do not check off the credit.
 - b) Check off credit for the classes in which you are **presently** enrolled. (We are assuming you will pass these classes and earn the credit).
 - c) Remember one year of the two year PE requirement may be waived through successful participation in athletics, cheerleading, or marching band. **A PE waiver meets the requirement, but does not count as a credit.**
 - d) Once your graduation requirements are met in each category, any additional classes are counted as electives. For example: a high level math or science class may ultimately be an elective if you have fulfilled the core requirement.
- 3) Take home the materials you have received today and discuss them with your parents.
- 4) Before continuing, review the **WCSD Diploma/Requirements Options** sheet. Notice that WCSD offers three diplomas. Notice the different requirements for each diploma. Consider which diploma you are seeking: Standard Diploma (Community College), Advanced Diploma (College Prep), or Honors Diploma (College Prep). **Be sure that you have entered your Diploma Type at the top of your pre-registration worksheet.**
- 4) Note that the **GATEWAY CURRICULUM** (regardless of diploma choice) requires that **all** students **enroll** in four (4) years of math, three (3) years of science, and **six (6) classes (including seniors)**. Attention Winter Sports Academy students: register for six classes then meet with your counselor ASAP.
- 5) Using your completed **Graduation Review Form**, the **Course Offerings List**, and your **Pre-Registration Worksheet**, begin writing in the classes you need to enroll in for the next school year.
- a) Starting with your English class selection, enter the course # for fall semester (located on the left side of the worksheet) in the column titled Course #, then

write in the course title in the Course Title column. Do the same for the spring semester (located on the right side of the worksheet). You will find the course numbers and titles on your Student Course Offerings List. **Notice that four new classes are being offered: Botany/Zoology, Creative Writing, Current Events, and Senior Seminar.**

b) Continue to fill in course numbers and course titles for your other classes for both fall and spring semesters. Remember to include a course number and title for an alternate class when requested to do so.

c) **BE SURE YOU HAVE PRINTED YOUR FULL NAME AT THE TOP LEFT CORNER OF THE WORKSHEET!!!!**

d) Write in the type of diploma you are seeking.

NOTE: This would be a good time to consult the **Academic Plan** you designed during your Freshmen Conference or your **Senior Plan** designed during your Junior Conference. Consult the **Course Offerings Book** for class prerequisites and descriptions. You must show earned credit on your transcript for class prerequisites before registering for the class (i.e., teacher approval is needed for Rock Choir; you must take Art 1-2 prior to taking advanced art classes).

- 6) After you have completed your Pre-Registration worksheet, have your parent(s) sign at the bottom of the form. Their signature will indicate to your counselor that they understand and agree with your class selections.
- 7) Return your completed **Pre-Registration Worksheet** to your **Enrichment Teacher no later than Tuesday, April 5.**

THINGS TO CONSIDER

- You need to indicate an **alternate** class where requested on the Pre-Registration Worksheet. If you choose not to, your counselor will choose an alternate class for you in the event your first choice is not available (i.e., your first choice class is cancelled due to low enrollment, there is a schedule conflict).
- Remember, you are enrolling for the **FULL** school year (fall and spring semesters) so select your classes thoughtfully and carefully. The Master Schedule will be determined by the classes you select during this pre-registration.
- For students who **DO NOT** return their Pre-Registration Worksheets, their counselor, consulting the student's Academic Plan, will prepare a pre-registration schedule for them.
- Consult your Course Offerings book for graduation requirements, honor diploma requirements, suggested college preparation, course descriptions, classes that fulfill the humanities requirement, class prerequisites and other general information.
- All students must register for six classes, including seniors.